



Edinburgh Businesswomen's Club

EDINBURGH BUSINESSWOMENS CLUB

Annual General Meeting - Minutes

Wednesday 27th April 2022 at 6:30pm

The Dome, 14 George Street, Edinburgh EH2 2PF

Attendees: Kate Bell; Heather Warner; Gail Ricketts; Diane Roe; Gillian Tennant; Isla Aitken; Linda Bannatyne; Lynn McMurray; Kirstin Strachan; Evie Thomas-Yates; Dorothy McKinney, Isabel McNicoll(ASB).

1. Presidents Welcome
2. Introduction of Current Committee and their roles:

Diane Roe - Treasurer
Gail Ricketts – Membership Secretary
Heather Warner – Special Projects
3. Apologies for Absence: Kornelia Pawlukowska-Dible
4. 2021 AGM Minutes, all point were actioned, minutes were accepted.
 - Business Buddies Brainstorming – we may start these up again, dependant upon when people have a specific problem.
5. Presentation of Annual Committee Reports:

PRESIDENTS REPORT:

This has been another up and down, chop and change year for us all both personally and in business.

We saw changes to our committee to when Amy stepped down and Gail stepped in to look after Membership which is going so well. Heather joined us to look after Special Projects and organised a collaboration with PBN.

Diane stayed with us looking after our Finances and contributing with Workshop presentations and setting up all our Zooms for the Committee Meetings and workshops.

I will not pre-empt the reports which you are about to hear on Membership. Finance and Events but I would like to say a huge thank you to all the Committee for all the roles they fill and also for their help in doing other bits and pieces to make EBC run as well as it does.

We still need to bolster our committee too of which more later

I will also talk about ASB later, but I would say that, like us all, they are working on a new website, new benefits for Members and planning an ASB Conference & Awards Event for later in the year. Most of you will have now met Anne and Isabel, co-Presidents and they are working furiously to add to their committee too to help all Women in Business in Scotland. Watch this space

MEMBERSHIP REPORT:

Number of Members as at 31.03.2022:

Individuals 36

Corporate 2+1

Honorary 8

Guest member numbers vary but conversion to full membership is very good.

EVENTS REPORT

April 2021 - March 2022

First Fridays every month. Face to face started in Sept 2021 to date (excl Jan 2022 which was virtual)

WORKSHOPS

5 - all on Zoom

Social Media (Fiona Melvin-Farr):

Cyber Security (Amanda Stewart)

Business Book Club with PBN (Heather Warner)

Stretch & Relax (Pamela & Gin)

Sharing Words of Wisdom (Diane Roe)

EVENTS

ASB Awards Afternoon Tea - huge congrats to award winners and finalists: Gin Lalli; Pamela Aitcheson; Lynn McMurray and Sandra Benn. EBC finalist in club of the year.

Festive Dinner (**Donation to Social Bite**)

Networking at the Edinburgh Grand with show-round.

Nepal: Chiya, Chat and Charity - Sandra Benn and Euan McIntyre from Ems International.

30th Anniversary Dinner (Raffle ticket sales £400 to **The Edinburgh Food Project**)

TREASURERS REPORT

A copy of the Income and Expenditure for the year ended 31.12.2021 was circulated at the meeting and is circulated to attendees with these minutes. This showed bank balance as at 31st December 2022 £5022 (2021 £4997.22), with a current balance at 31th April 2022 of £4,419.10. It was commented upon that the club would be responsible for higher hospitality costs moving forward, in particular, room hire for events which are difficult to recoup from the members as event costs,

This report was approved by Dorothy McKinney and seconded by Lynn Murray.

6. THE EBC CONSTITUTION

A copy of the proposed constitution document was circulated at the meeting and Kate went through the amended points.

- Point 3 where Honorary added as membership type, Guests not membership, looked after by Gail to ensure she encourages them to full membership with follow up after two First Fridays as guests. Presidents receive lifetime honorary membership. The addition of the ASB affiliate fees.
- Point 8 Membership fees and start date/renewal of membership matched with current system requirements.

The new Constitution document was unanimously accepted by all attendees, Kate agreed we would move forward with the updated Constitution and It would be uploaded to the website.

7. New Committee Members

Isla Aitken was welcomed onto the committee as Social Media Editor. Isla is a journalist, writer, editor, she has worked in PR, also has fulfilled social media role for community groups and charities.

Gillian Tennant was welcomed onto the committee as Treasurer. Gillian is a mortgage advisor . and is looking forward to the challenge of her new role as Treasurer.

The events role and planning requirements are to be handed over and this role is vacant.

Diane Roe would continue to assist with meeting minutes until the Secretary Role was filled.

Kate Bell is continuing to fulfil the President Role until August 2022.

Club members are required to step forward to fulfil the vacant positions within the committee for ongoing sustainability of the Club.

Kate commented that the 2021 survey gave us useful information on what club members want. We are also looking at younger entrepreneurs and also may consider Instagram, which previously had been considered unsuitable to manage alongside current requirements.

8. ASB – Isabel McNicoll, co-president of the ASB shared updates on whats happening at ASB and also available committee roles.

- Support required: Social Media; Membership Secretary and Events Coordinator. Also seeking somebody from the Graphics World to assist committee.
- Awards numbers will be reduced and Conference/Awards Day is in planning.
- New ASB website, encourage members to get profile on ASB, 325 members across Scotland.
- Encourages members to let the ASB what support you want from them.
- She thanked us for being part of 'Our Club' and 'its amazingly supportive community.'